

Epsom & Ewell Borough Council – Decisions taken by the Licensing and Planning Policy Committee on Thursday, 18 January 2024

This notice was published 19 January 2024.

Decisions will come into force, and may be implemented, on the expiry of 5 clear working days from the date of this notice unless called in by the Audit and Scrutiny Committee.

NOTE: The following represents a summary of the decisions taken by the Committee. It is not intended to represent the formal record of the meeting (for which reference should be made to the minutes) but to facilitate the call-in process.

Agenda Item No	Topic	Decision
1.	Questions and Statements from the Public	The Committee received one written statement from a member of the public which was delivered verbally at the meeting.
2.	Declarations of Interest	No declarations of any Disclosable Pecuniary Interests in respect of any item of business to be considered at the meeting were made by Members.
3.	Minutes of the Previous Meeting	The Committee confirmed as a true record the Minutes of the Special Meeting of the Committee held on 22 November 2023 and authorised the Chair to sign them.
4.	Minutes of Licensing Sub-Committees	<p>The Committee received the Minutes of the meetings of the Licensing Sub-Committees held on 24 August 2023, 11 December 2023, and 18 December 2023.</p> <p>Following consideration, the Committee unanimously resolved to:</p> <p>(1) Receive the Minutes of the meetings of the Licensing Sub-Committees held on 24 August 2023, 11 December 2023, and 18 December 2023, and authorise the Chair of the Sub-Committee meeting to sign them as a true record of that meeting.</p>

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5.	Revenue Budget 2024/25	<p>The Committee received a report setting out budget estimates for income and expenditure for Licensing & Planning Policy services in 2024/25.</p> <p>Following consideration, the Committee unanimously resolved to:</p> <p>(2) Recommend the 2024/25 service estimates for approval at the budget meeting of Full Council in February 2024.</p> <p>(3) Support in principle the future savings as set out in section 5 for inclusion in the Medium Term Financial Strategy.</p>
6.	Fees and Charges 2024/25	<p>The Committee received a report recommending the Fees and Charges for which this Committee is responsible, with the new charges being effective from 1 April 2024.</p> <p>Following consideration, the Committee resolved to;</p> <p>(5 for, 1 abstaining and the Chair not voting)</p> <p>(4) Agree the Fees and Charges for 2024/25 as set out at Appendices 1 and 2.</p>
7.	Revised Community Infrastructure Levy Instalments Policy	<p>Epsom and Ewell Borough Council adopted its Community Infrastructure Levy (CIL) charging schedule on 29 April 2014 to take effect from the 1 July 2014. This introduced a CIL charge for each square metre of floor area in new developments of</p>

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		<p>eligible residential, convenience retail, student accommodation and care homes granted planning permission.</p> <p>The Council's Community Infrastructure Levy Instalment Policy came into effect on 1 July 2014. The policy is now over nine years old and has therefore been reviewed following a benchmarking process with neighbouring local planning authorities.</p> <p>It is recommended that the CIL instalment policy is updated to increase the thresholds for when CIL liable developments pay in instalments.</p> <p>Following consideration, the Committee unanimously resolved to:</p> <p>(5) Adopt the Epsom and Ewell CIL Instalment Policy (November 2023) attached as Appendix 1 to come into effect on the 1 April 2024 and supersede the current CIL Instalment Policy on this date.</p>
8.	Community Infrastructure Levy (CIL) Spending Protocol	<p>The Committee received a report seeking the approval of a CIL spending protocol which will provide a framework for how the council allocates Community Infrastructure Levy funding that has been received from eligible developments in the borough to contribute towards the delivery of infrastructure.</p> <ul style="list-style-type: none"> • Councillor Clive Woodbridge proposed an addition to the table under paragraph 6.29 of Agenda item 8, Appendix 1, on page 107; <p style="text-align: center;"><i>* bids over £50,000, agreed by Licensing and Planning Policy Committee will be</i></p>

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		<p><i>referred to the Strategy and Resources Committee for ratification which could impact the anticipated timetables for decision making.</i></p> <p>The proposal was seconded by Councillor Julie Morris.</p> <p>The Committee unanimously agreed to the addition of the proposed amendment.</p> <ul style="list-style-type: none"> • Councillor Steve Bridger proposed an amendment to the table under paragraph 6.29 of Agenda item 8, Appendix 1, on page 107; <p><i>The Spending Decision made by LPPC (November), and the Notification of the Outcome (December) should happen concurrently and therefore, these two events listed in the table should be merged to both take place in November.</i></p> <p>The proposal was seconded by Councillor Phil Neale.</p> <p>The Committee unanimously agreed to the addition of the proposed amendment.</p> <p>Following consideration, the Committee unanimously resolved to:</p> <p>(6) Approve the proposed framework for determining CIL spending (Spending Protocol) attached at Appendix 1, subject to the agreed amendments.</p>